

***Team Charter -***

***Group SMRT***

* **Team Members -**
  + **Galapitage Dhanushka Anura Kumara                                             11611717**
  + **Sankaja Sugeeshwara Wijesiri Gunawardana                                 11603047**
  + **Jayasekara Mudalige  Saliya Suminda Bandara Jayasekara          11618815**
  + **Chanakya Jayasinghe                                                                          11621806**
* **Common Goals and Values**

The common goal of team SMRT is to complete the all assignments in high level and make our team number one.

To archive that goal we will work together learning how to work in a by helping each other’s.

* **Values**
* Atmosphere

Everyone will support each team member to complete the tasks on time in healthy manner. And we respect everyone’s ideas and communicate to get the best out of it.

* Efficiency

We always try to do our best to make sure the tasks are complete on time. And if there any problem we are agreed to address it earlier from that we can avoid the delays which can be happened.

* Strong Communicating

We agreed that to get a good outcome we should communication effectively and openly. Other than that we believe everyone needs to participate to the weekly meetings.

* Respect

We have good understanding with the team members. Because of that we were able to respect and understand others ideas and situations. We won’t tolerate anyone for any regards.

* **Potential Obstacles**

There are few potential obstacles that can be affect for the success of our project. However understanding these potential obstacles will lead us to reduce the effect that can be happened.

* Balance Work/Life

Since we all are having a busy life we have to have a good understanding about how to manage our tasks with the day today life. We always encourage our selves to communicate with other team members if it is there any circumstances so then we can help each other’s and avoid the issues which can be happened.

* Personality Clashes

In some scenarios there might be some disagreements with the team members. In such a situations we agree to give the chance to the highest priority option and respect it.

* Poor Communication

Since everyone is busy with their personal life it’s bit tough to meet in a place. So we agreed to fixed a time (Every Friday 11 o clock) to have a conference call. Then we can discuss further details.

* **Ground Rules and Responsibilities**
  + We expect every team member will attend to the meeting on every Friday and lectures on every Monday on time.
  + Since this is a group project we expect everyone will complete their tasks on time without any delays.
  + If someone needs a help as individuals we do our best to help him/her in our team.
* **Communication Plan**
  + We will meet on every Monday 9.30 am at Charles Sturt University Melbourne.
  + We will have a conference call on every Friday 11.00 pm.
  + Other than that we use whatsapp and Trello to communicate.
* **Charter Sign Off**

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